

-NOTICE INVITING QUOTATION

Sealed quotations are invited from registered website development companies/ Firms/ vendors with proven and specific experience of developing dynamic websites for HEIs (Colleges & Universities) for procurement / installation and customization/ modification of the website of Maynaguri College. The sealed quotation should bear the superscription 'Development, design, domain & hosting purchase and maintenance of the official dynamic website of Maynaguri College' and should reach the following address within 04:00 pm on or before 30.04.2023.

Address: Teacher in Charge, Maynaguri College, P.O.-Maynaguri, Dist.- Jalpaiguri, PIN- 735224, West Bengal.

Required specifications are mentioned below:

Specification for Development, design, etc. of the official dynamic website of

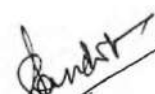
Maynaguri College:

- Web design with custom home page
- Web design should be as per requirements suggested by Govt. proposals befitting for HEIs
- Web design should be user friendly, optimizing all the real-time requirements and conditions of Maynaguri College
- Domain and hosting (min. 10GB)
- Content Management System
- Image Slider
- Google analytics
- Report generation and customization as and when necessary
- Online/ offline support system & any other support services provided by the company

Terms & Conditions:

1. Integration and uploading of all College-data on emergency basis within 7 working days since the day the quotation is accepted.
2. Once the quotation is accepted, the vendor shall be legally responsible to complete the project maintaining terms and conditions already fixed.
3. The vendor needs to provide free support services.
4. Any requirement in terms of design, development or new feeds-in on the website should promptly be addressed and put into effect as per every new Govt. order applicable for HEIs
5. The applicant should quote the rates and amounts tendered in English and both in figures as well as in words.

6. The selected vendor/ s may be called for their demonstration.
7. Firm should submit detail of experience and the list of technical persons available for the work.
8. A copy of the terms and conditions duly signed by the vendor/ firm as a proof of having understood and agreed to the same should be attached along with the quotation.
9. A 30% advance shall be paid initially and the rest 60% shall be released only after the completion of effective installation and fully operative customization process.
10. The interested companies/ vendors/ firms shall pay Rs. 3000/- (Rupees Three thousand) only as Earnest Money Deposit in the form of a Demand Draft/ Account Payee Cheque in favour of 'The Teacher in Charge, Maynaguri College, P.O.- Maynaguri, Dst- Jalpaiguri, PIN- 735224, West Bengal' for enlistment along with quotation. Amount shall be refunded for non-successful companies/ vendors/ firms.
11. Companies/ vendors/ firms should provide documents/ credentials related to valid PAN and GST numbers, Professional Tax clearance certificates, Trade License, Last year's IT clearance certificate, complete bank account details etc.
12. The College authority reserves the right to accept or, reject all, some or, any bid without assigning any reason whatsoever and the tenderer(s) will not be able to exert any claim(s) on this account.



**Teacher in Charge
Maynaguri College**

Copy forwarded for information & wide publication to:

- The Editor, UttarbangaSambad
- The Editor, The Statesman Ltd.
- College Website- www.maynaguricollege.ac.in

*Teacher in charge
Maynaguri College*